MCCDEC Meeting Minutes

Friday, September 23, 2011

Attendees: Johnessa Hodge (WCCD), Pat Collins (West Shore), Darby Hiller (NMC), Nancy Showers (OCC), Jim Ross (MCCC), Nick Baker (Kirtland), Steve Cannell (KVCC), Linda Blakey (WCC), Linda Minter (LCC), Ken Trzaska (Gogebic), Randall Ward (LMC), Darcella Daws, Ginger Gulick (Mid Michigan), Mark Pogliano (Schoolcraft) **,**Ginny Przygocki (Delta), Robert Marsh (North Central), Kristen E. Buttigieg (Jackson)

Guests: Linda Lund (Montcalm), Jill Kroll (Office of Career and Technical Education)

Ex-officio: Rhonda Burke (CCS), Sheree Price (CCS), Georgia Shuler (CCS), Doug Warner (CCS).

Meeting was called to order at 9:30 by Chair Darby Hiller.

Additions/Changes to the agenda:

As none were noted, Nick Baker moved to accept the agenda; Linda Minter seconded the motion. Motion passed.

Minutes Review:

No changes noted; Linda Minter moved to accept the minutes and Steve Cannell seconded. Motion passed.

Introduce new members:

Since there have been changes in MCCDEC membership, Chair Darby Hiller asked all members to introduce themselves to the committee; 4 new members were welcomed (*Darby fill in*). The membership directory was circulated and members were asked to note any corrections or changes.

State Updates:

Rhonda Burke discussed the Americans Jobs ACT and distributed a handout with highlights from a conference call that was held on 9/12/11. The intent of the call was to encourage specific states to get support. Key features included the notation that $500 billion will be available immediately for infrastructure improvements; Michigan will get $901 million, $945 million will be used to prevent layoffs of teachers and first responders. Additional monies will be given to Michigan to modernize schools, 12,000 jobs from E. Lansing to Escanaba. ACT also provides money to the 100 highest need school districts and Detroit will qualify. Community colleges will also receive funding for infrastructure and modernization.

Sheree Price noted that she is currently closing out 2010-11 Perkins applications and 2011/12 applications are now in. State Perkins site audits are still ongoing.

State Data Workshop Debrief

The committee reviewed feedback from the workshop evaluation and Darby asked for feedback about the event:

- Approximately 78 people attended the workshop; it was noted that not all feedback surveys were reviewed. It was also suggested that perhaps an online survey would garner a greater response rate.
- Some noted that informational sessions and roundtables should not be redundant and some thought that more time should have been allotted for the roundtables.
- The format could be improved by the morning being primarily for informational sessions/updates and the afternoon sessions, starting after lunch, should be for breakout sessions on individual topics.
- Kristin Buttigieg noted that approximately 10-12 new IR staff joined the session for new IR professionals.
- The special population's roundtable focused on issues with data collection and identifying special population's students. A possible topic for next year may be to focus on the definition of special populations and talk about best practices in this area. In addition, Darby suggested that this could be a topic for discussion at the next MCCDEC meeting.
- Since the workshop attendees are primarily IR professionals and other related college functions, it was suggested that the workshop be broken out by 'tracks' for these two groups focusing on topics of interest for each sector. The recent state Student Success Summit was organized by tracks and it seemed to be a good way to structure the workshop topics.
- The ratings for the STARR update were somewhat low which could be attributed to the saturation of information to date on this topic.
- Darby asked for feedback about the sponsorship of the event by MCCCARE and MCCDEC. Committee members thought this worked well.
- When it was suggested that new members could be assigned mentors, Rhonda Burke reminded the group that resources are made available to new members when they join MCCDEC.
- Most agreed that the timing (end of July/beginning of August) was a good time for the workshop.

MCCCARE Update:

Nick Baker updated the group on the main topics of discussion at the MCCARE meeting that was held the previous day:

- Mike Hansen gave the legislative update that focused on the pending legislation related to retirement which may result in a 3% refund. Another legislative piece under consideration would result in no mandatory union dues being enforced. A personal

property tax rebate being reviewed (10-15%) could negatively impact community colleges in lost revenue. The healthcare bill passed, resulting in the 80/20 or hard cap enforcement. Other legislation topics include expansion of charter schools and drop of the minimum age for dual enrollment (from 17). The five programs being considered for community college baccalaureate degrees are Nursing, Concrete Technology, Nuclear Energy, Maritime and Culinary Arts; these program. The state community college leadership summit focused primarily on block transfer and standard cut scores for placement (based on the state developmental education audit/report conducted last year).

- Chris Baldwin reported positive feedback from the Student Success Summit and that attendees liked the 2-day format.
- Since Leslie Kellogg has accepted a Dean's position at Lake Michigan College, a new treasurer was elected, Alissa Sheftic.
- Eileen Brennan shared an update about IPEDS which focused on the linking of national databases, and an update that Financial Aid data collection is being moved to January (the same timing as the Human Resources collection).
- Nick asked how many IR offices are working on the Gainful Employment initiative; it seemed that about ½ of IR offices are handling and ½ of IT offices are involved. By October, 2010-11 data need to be available under Gainful Employment. The data collection sheet with specific fields will need to be completed; Datatel is working on a solution for this update. Steve Cannell noted that Banner schools may not get the update in time.
- Discussion of the Tech Prep elimination of funds ensued. Since the 2011-12 funds are not available, there will be no related reporting requirement next year. However for this year, the data are still due on 10/15/11. Secondary schools will still need to report and will continue to make the reports available to community colleges as they are needed for core indicators. Reminder that funds can still be used under Title 1.

STARR Update

- Nick Baker reported that CEPI is now seeking feedback on reports that will be available to the 2-year and 4-year schools. The reports will fall under 3 categories: Remedial Education/Retention, Enrollment and Persistence (students who have completed 24 credit hours in one year). If there are comments/feedback, please send them to Darby, Nick or Tim Melton.
- There will be a CEPI workshop at the upcoming MIAIR conference on 11/2; cost will be $25 and the CEPI system and reports will be reviewed.

MCCNET – Data Collection and CAP Update

Rhonda asked that she be notified immediately if there are any system issues with the state submission website. Make sure that 'Awards Conferred' is uploaded to the state site so that Rhonda can upload them for all community colleges to IPEDs.

The CAP grants were discussed and are now available. All colleges applying will receive $6,200 and there may be additional money available. These funds can be used for anything under the Perkins act and the college's occupational contact should apply for the grant.

Travel Reimbursement Guidelines

Linda Blakey reminded members to use the new travel forms available on the Michigan CC website. In order for a hotel room to be reimbursed, attendees must be at least 100 miles from the MCCDEC meeting site.

How Data Is Shaping Programs

Ken Trzaska led a discussion to garner feedback from members about how data are used in program review processes. Jim Ross attended an HLC workshop that focused on a QPC model for program review and incorporated qualitative feedback into the process. Delta College is conducting Vitality Studies of Programs and creating scorecards for all occupational programs that are aligned with their core indicators and benchmarks for student success. Northern Michigan College uses a model that considers 4 key factors: 1) student enrollment/course evaluation; 2) outcomes/graduation; 3) transfer skills and 4) employer/advisory group surveys. Wayne County Community College uses a CASLO model of assessment for learning outcomes. Ken asked how frequently program reviews occur; most members said each program is formally reviewed approximately every five years. Discussion ensued on how colleges are using scheduling software.

Budget

Linda Blakey summarized budget to date; balance goes through 9/30.

Possible Projects

Rhonda noted potential projects as revising program review and looking at duplicate reporting requirements. No other ideas were mentioned.

Ginger moved to adjourn the meeting and Nick seconded; motion passed unanimously. At 1:25 p.m., Darby Hiller adjourned the meeting.