MCCDEC Meeting Notes

Thursday, June 14, 2012

Meeting was called to order at 9:38 by Chair, Darby Hiller-Freund

Attendees: Nick Baker (Kirtland), Kristen Buttigieg (Jackson), Angela Carrico (Southwestern), Darby Hiller-Freund (Northwestern), Doris Lewis (Kellogg), Robert Marsh, (North Central), Linda Minter (Lansing), Mark Pogliano (Schoolcraft), Ginny Przygocki (Delta), James Ross (Monroe), Nancy Showers (Oakland), Kenneth Trzaska (Gogebic)

Guests: Jill Kroll (Office of Career and Technical Education)

Ex-officio: Rhonda Burke (CCS), Eric Hearld (CSS), Gail Ives (MCCA), Patrick Melia (CSS), Sheree Price (CCS), Douglas Warner (CCS)

Additions/Changes to the Agenda – Darby Hiller-Freund

None were noted. Linda Minter moved to accept the agenda as published. Nick Baker seconded the motion. Motion passed.

Minutes Review – Darby Hiller-Freund

The date of the upcoming Data Workshop was corrected. Nick Baker made a motion to accept the minutes as amended. Doris Lewis seconded the motion. Motion passed

Membership Review – Darby Hiller-Freund

The membership list was reviewed and individuals whose term expires on June 30, 2012 were identified. It was noted that Beverly Andrews (Glen Oaks), Becky Chadwick (Henry Ford), and Robert Marsh (North Central) have agreed to extend their term an additional two years. Rhonda Burke will contact Darcella Daws (Montcalm) and Johnesa Hodge (Wayne) to determine their willingness to continue to serve for another term. Nominations are being sought to the fill the Instructional Administrator vacant position.

Kristen Buttigieg (Jackson) was nominated to serve as Vice-Chair. Nancy Showers made a motion to close nominations and to declare a unanimous vote for Kristen as Vice-Chair. Nick Baker seconded the motion. Motion passed.

MCCCARE Update – Nick Baker

Angela Carrico and Nancy Showers were elected as Vice-Chair and Member-at-Large, respectively.

The list of schools required by the Federal Funding Accountability and Transparency Act were posted yesterday. Of the six lists, Michigan community colleges appeared on only one of the lists; Lowers Net Price. Seven of the twenty-eight schools made this list: Alpena Grand Rapids, Henry Ford, Kellogg, Oakland, Wayne, and West Shore.

Possible topics and agenda items for the State Data Workshop were discussed.

MCCARE received a CEPI/STARR/P20/MIPORTAL update which will also be shared with this group later in the meeting.

P20 STARR Update – Nick Baker and Gail Ives

This group is still developing and still hiring individuals to fulfill their responsibilities. Kristen Buttigieg, Lori Hancock, Nick Baker, and Gail Ives met with CEPI to provide them with the type of report information that would be needed by community colleges to assist them in developing reports. They are currently working on reformatting/redeploying reports based on enrollment. The current timeline indicates that enrollment report by high school, enrollment report by institution of higher education, and a remedial education report will be delivered during the fall semester. A report addressing institution of higher education transfer students should be ready during the winter semester.

One change, a field for credits attempted, has been added to the schema for the upcoming year.

will be working on 2012-13 applications so that institutions will be able to spend the allotted funds. Please note that the close-out date for the final Perkins report is June 30, 2012.

Assessments and Certifications – Rhoda Burke

Rhonda provide in our meeting packets handouts which showed the colleges reporting 1P1 data in each CIP Code and one showing the performance level by program by community college. BIG NOTE: 1P1 reports will not be approved this year if the reporting data is not complete. If it is not possible to obtain and report the data, Rhonda will need to receive notification with an explanation why the data is not reported. This announcement will be posted on the MCCDEC website and MODAC members will be notified.

Data Workshop Planning Session – Darby Hiller-Freund

The workshop will be held Thursday, July 26, 2012 at Lansing Community College West Campus. The feedback from last year strongly indicates we keep the same format; a general information sessions followed by breakout sessions.

- Suggested topics for the information session:
  - IPEDS update – Eileen Brennan
  - MCCNet website update – Rhonda Burke
  - Demonstration of P20 report mock-ups and portal pages – CEPI/MIPortal staff
  - Block transfer and placement cut scores – Gail Ives
- Suggested breakout sessions:
  - New professionals – Kristen Buttigieg
  - IPEDS Data Center overview – Eileen Brennan and Alissa Sheftic
  - Program Review – Ken Trzaska
  - Training using the census data site
  - Special Populations round table – Randall Ward
  - Available data and data links – Alissa Sheftic
  - VFA overview – Kristen Buttigieg, Mark Kinney, and Gail Ives
  - Roundtable on capacity of IR offices and services provided

MCCNet UPDATE – Rhonda Burke

Rhonda indicated the following changes have occurred to the data collection site:

- Added distance learning only box to affected reports;
- Added questions concerning distance learning;
- Added the report on unduplicated numbers of students receiving awards;
- Still needs to add age information to the completions report;
- Ethnic input was aligned to the ethnic output across reports; and
- Various totals or subtotals were deleted from some reports

Budget Report – Rhonda Burke

The available balance in our account is $12,502.58. Expenses for the June and September meetings and the Data Workshop will need to be covered by these funds. Rhonda indicated there is enough money available to cover these upcoming expenses.

Meeting Schedule for 2012 – 13

September 21, 2012
January 25, 2013
March 22, 2013
June 20, 2013

Nick Baker made a motion to adjourn the meeting. Ken Trzaska seconded the motion. Motion passed. Meeting was adjourned at 2:21p