MCCDEC
Michigan Community College Data and Evaluation Committee

Minutes
Thursday, June 10, 2010
Kellogg Center, East Lansing, MI

Attendees: Beverly Andrews, Nick Baker, Stephen Cannell, Angela Carrico, Becky Chadwick, Patricia Collins, Johnesa Dimicks, Darby Hiller, Gail Ives, Leslie Kellogg, Doris Lewis, Linda Minter, Jim Ross, Nancy Showers, Monica Sullivan, Kenneth Tzraska, Randall Ward

Ex-officio: Rhonda Burke, Jim Folkening, Sheree Price, Mallory King

Guests: Tim Dykstra

Meeting called to order at 9:02 a.m. by Chairperson, Leslie Kellogg.

Approval of Agenda
The agenda was approved as submitted.

Recognize New Members/Membership Listing
L. Kellogg welcomed the following new members:

- Johnesa Dimicks, District Dean, Institutional Effectiveness, Wayne County Community College
- Dan Woodward, Dean of Business and Technology, Bay de Noc Community College
- Sheree Price, Higher Education Consultant, MDELEG CCSU

Membership list was reviewed; changes should be sent to R. Burke.

Selection of Chair and Vice Chair of MCCDEC
Dr. Darby Hiller, Northwestern Michigan College, will serve as Chair, Gail Ives, Mott Community College, will serve as Vice Chair for MCCDEC for 2010-11.

Approvals of Minutes
Committee reviewed the minutes of the March 18, 2010, meeting. Motion by Linda Minter to accept; seconded by Nick Baker. Motion passed.

Update on MCCCARE
Gail Ives provided a report on the MCCCARE meeting June 9, 2010. Representatives from 18 colleges attended. Highlights included:

- Legislative update by Mike Hansen.
- Nick Baker was affirmed as Vice Chair, Nancy Showers will serve as Member-at-Large.

- Oakland, Washtenaw, Glen Oaks, Grand Rapids, Lansing, Montcalm, Muskegon, St. Clair and Mott Community Colleges are new colleges participating in Achieving the Dream.
- Discussion held regarding P-20 data system
- Schoolcraft Community College is soliciting pilot data for 10 measures to determine achievement rates for milestones through graduation.

August 12 Joint MCCDEC/MCCCARE Workshop Draft Agenda
The committee reviewed the draft agenda for the August 12 Joint MCCDEC/MCCCARE Workshop; discussion ensued. Tech Prep Reporting will be added to the agenda; Jim Folkening will contact Patti Cantu to request a speaker. The breakout session titled New Professionals will be changed to a panel Q & A format; committee is looking for volunteers with reporting expertise to sit on the panel. Gail Ives will send a revised agenda to the Rhonda Burke next week.

AQIP/Higher Learning Commission Meeting Highlights
Becky Chadwick provided an overview of the AQIP/HLC meeting.

- New model for PEAQ accreditation; moving to continuous quality improvement. Ten year model; colleges identify initiatives.
- Regional accrediting bodies are under pressure to monitor changes in student performance and success
- Growing number of private colleges are requesting accreditation
- HLC is considering developing a rating system for baccalaureate degrees as gold, silver and bronze.

Updates
Reports Taxonomy
Work continues on the reports taxonomy. Mary Frega has agreed to keep the taxonomy updated for one year in its current form. The taxonomy will be demonstrated at various data workshops. Any changes to the taxonomy should be sent to Rhonda Burke.

Certifications and Assessments
Jim Folkening provided an update of 1P1 third-party assessments. Assessments for automotive and sign language programs have been identified but obtaining student-specific information is still a barrier. A form is available on the michigancc.net website to submit assessments for state review. Committee was encouraged to share this information with faculty at their respective institutions.

Programs of Study (POS)
The Michigan Community Colleges involved in Tech Prep all meet the minimum requirements for program of study/career pathways. The four community colleges without Tech Prep are working with CCSU to develop POS focused on curricular alignment and lack of duplication. Nine colleges were awarded POS grants for 16 programs; projects will be reporting out June 30 and presented at the Trends Conference. POS grants are available for the 2010-11FY.

Program Evaluation Update
Two community colleges have requested the use of an alternative program evaluation tool. Alternative evaluation options must include data from students, faculty, and advisory committees; options must be submitted to the CCSU for approval prior to their use.

ACS Data Book
ACS Data Book was distributed via mail to community colleges. Data collection for the next reporting cycle is underway now.

Federal Performance Audit July 2010
Jim Folkening informed the committee that the Federal auditors plan to visit two postsecondary and two secondary institutions during their site visit scheduled for July 19-22, 2010. Institutions will be contacted requesting participation.

Review Plan to Identify Board Certificate and Degree Programs, and Industry Credentials
Tim Dykstra presented a plan to enhance and refresh the work done on 1P1 assessments started by the WestEdge Group. Work is underway to modify the existing database to include fields for Federal CIP and Title, State and Institutional CIP and Title, and whether the governing body of the institution recognizes the credential and lists it student's transcripts. Tim Dykstra will provide a status report at the September MCCDEC meeting.

Michigan Developmental Education Academic Policies & Practices Study Report
Gail Ives provided an update from the March meeting of the Michigan Developmental Education Consortium. The consortium is currently looking at prior developmental education practices and policies and refreshing the research. Preliminary findings will be ready for review by June 23, 2010. A full report is expected in September 2010.

Michigan Student Longitudinal Data System (SLDS)
Nick Baker, Randall Hickman and Randall Melton provided an update on the Michigan Student Longitudinal Data System (SLDS). Discussion focused on review of Phase I data elements required. Additional work is needed to identify student types. Nick Baker will send MCCDEC and MCCCARE a reformatted document data sheet with a request for feedback by June 25, 2010.

Review Core Indicator Levels, and Local Improvement Plan, Part 4, Annual Application
Rhonda Burke distributed Core Indicator expected levels of performance for 2008-09 and a listing of those colleges that fell below 90% of the state expected level. Colleges that do not meet the expected level of performance by at least 90% will be required to develop a program improvement plan to address the shortfall. A section has been added to the Dean's Guide to assist in developing local program improvement planning.

MCCDEC Projected Activities for 2010-11
Jim Folkening reported that the 2010-11 MCCDEC budget has not been finalized. Discussion ensued regarding activities for 2010-11. Ideas included:

- Offset costs for people working on the P-20 SLDS
- MCCDEC hosting forums/working sessions which could be attended by multiple colleges
- Assistance with Student Leaver Survey

Jim Folkening will schedule a conference call with Darby Hiller, Gail Ives, Leslie Kellogg, Nick Baker, and Rhonda Burke to develop some specific activities; draft will be brought back to the committee at the August meeting.

Expenditure/Budget Report
2009-2010 budget $136,314; expenditures $94,069.94; encumbered $6,800. Current balance $35,444.06

Next Meeting & Adjourn:

Meeting schedule for 2010-2011
September 17, 2010
January 21, 2011
March 18, 2011
June 16, 2011

Agenda items for future meetings should be emailed to Darby Hiller.
Meeting adjourned at 3:08 p.m.

Recorded by:
Amy Ducher, Administrative Assistant
Henry Ford Community College